



Participant Opportunity **Coaching Intern - Job Description**

Description: The Chapter is offering these paid internships as an opportunity to help ready students for future employment and allow them to develop and reinforce First Tee life skills and core values. The working experience will allow coaching interns to develop workplace skills such as leadership, public speaking, planning/organization and establish connections with chapter head coaches, volunteers, parents, board members and students that may help them build a “go to team.”

Eligibility: To apply, students must have achieved Eagle level or higher and be at least 16 years old. He/she must also have a clear understanding of First Tee mission and core values, and an ability to communicate comfortably and work with chapter staff, teaching pros and volunteers.

Reporting: Selected coaching interns will report to Program Coordinator Alex Carl and supervised by the head coach of their assigned class.

Responsibilities: Coaching interns will assist First Tee GCNKY Program Staff as directed with all aspects of their assigned Life Skill Experience class(es) at his/her assigned location. Specific duties will include but may not be limited to the following:

- Understand set-up and lesson plans in advance of each class through communication with the assigned head coach
- Help as directed with set-up and take-down for all life skills and golf activities
- Provide reliable and responsible on-course coaching and guidance
- Attend all pre-class sessions for coaches and volunteers
- Help monitor equipment for quality and proper sizing
- Assist in maintenance and organization of all storage areas
- Assist with certification testing and recording as needed

Expectations: Coaching interns will be expected to...

- Have an understanding of the life skills and golf skills being taught.
- Report to work on time and/or give advance notice of a change in schedule.
- Model First Tee Nine Core Values and Code of Conduct.
- Be willing to engage and develop positive relationships with head coaches, volunteer coaches and students.
- Understand the necessity of safety in class activities.



Available Positions

Interns may choose from any PLAYer or Par level class during the spring, summer and/or fall sessions. Refer to www.FirstTeeGCNKY.org for current year schedule.

Compensation: \$200 per session. Coaching interns will be paid as independent contractors (not employees) and will be required to complete IRS Form W-9 prior to start date.



First Tee Participant Coaching Intern Application

Must be an active First Tee -GCNKY Eagle or Ace student or First Tee-GCNKY alumni, 16 or older. If under 18, completed application must be signed by your parent or guardian and **received by March 1 for Spring, May 1 for Summer and August 1 for Fall.**

Applicant Information

Legal Last Name: _____		Legal First Name: _____	
Legal Middle Name: _____			
Address: _____		City/State: _____	Zip: _____
Email: _____		DOB: ____/____/____	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Ethnicity _____	
Home Phone: () _____		Cell Phone: (): _____	
SSN: _____	Grade as of 2019-2020 School Year: _____		School: _____
How will you get to & from work? <input type="checkbox"/> Parent will drive me <input type="checkbox"/> I'll drive myself			

Work Experience – Please list any jobs you have held. If none, leave blank.

Employer	Dates Employed (to-from)	Position

Volunteer Experience – Have you volunteered with a Group or Yough Agency before? ____ Yes ____ No

If Yes: Name of Organization	How did you help?

Select the location(s), session(s) and day(s) available. Please check as many as you are available for. Staff will then work with you on a schedule that meets your availability.

LOCATION

- Kenton Co. GCs
- Legendary Run GC
- Meadow Links
- Neumann
- Reeves

SESSION

- Spring
- Summer (June)
- Summer (July)
- Fall

DAY

- Monday
- Tuesday
- Wednesday
- Thursday
- Saturday

Shirt Size: Men's: XS S M L XL 2XL 3XL **Women's:** XS S M L XL 2XL



Essay – Please answer the question below in your own words. Your essay should be typed and not exceed 400 words. Please submit your essay with this application.

What is a goal? What is your goal in 6 months, 1 year, and 5 years from now? How will your experiences and what you have learned at First Tee help you achieve these goals?

Applicant Signature: _____ Date _____

Required Permission

I, the parent/legal guardian of the above named youth, approve of his/her participation, if selected, as a paid summer intern of First Tee Greater Cincinnati & Northern Kentucky (FT-GCNKY). I assume all risks of injury whatsoever and agree to hold harmless First Tee Chapter and Headquarters Office from claims of any nature arising from any activity, including transportation, connected with First Tee facility or program. This 'hold harmless' agreement includes but is not limited to any claim due to injury proximately resulting from negligence of First Tee Chapter or Headquarters Office, its employees, agents, LPGA and PGA Professionals, participating agencies, and volunteers. I understand and agree that he/she will not be hired as a FT-GCNKY employee, but will be paid as an independent contractor and will need to submit an IRS Form W-9.

Parent/Guardian Signature: _____ Print Name: _____

**To apply, complete and return to: Jeanne Siegel, Operations Manager.
Mail: 4747 Playfield Lane, Cincinnati, Oh 45226. Email: jeanne@thefirstteegcnky.org.**